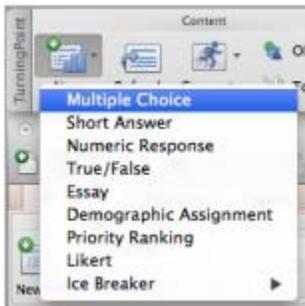


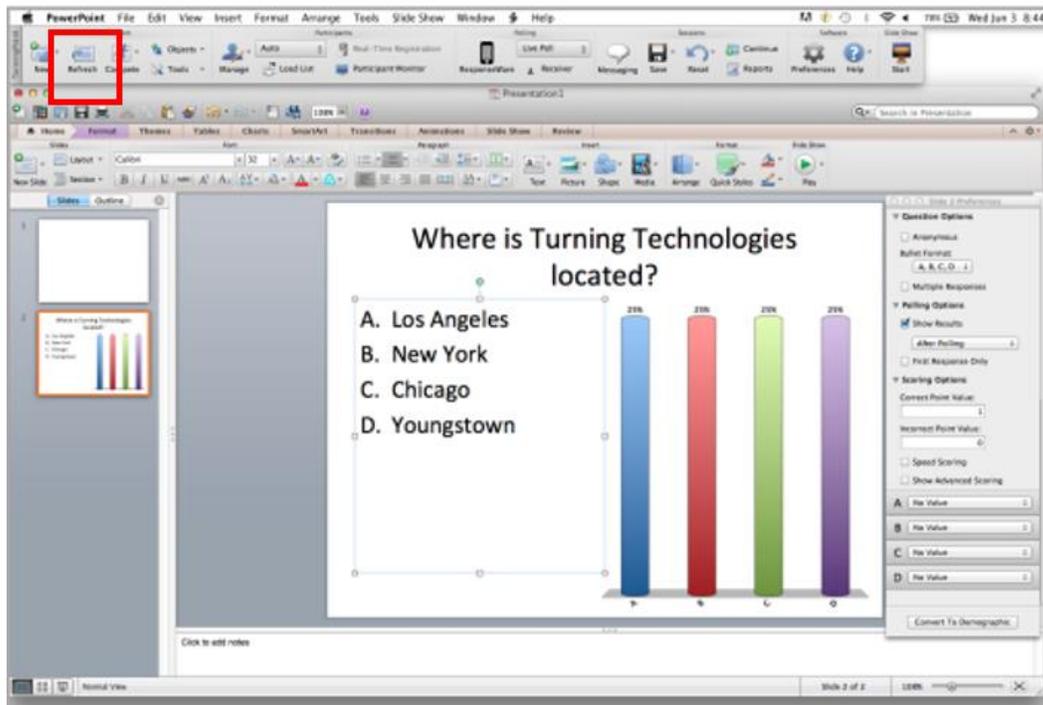


Creating the Presentation

- Open TurningPoint 8 and sign in to your Turning Account.
- Click **PowerPoint Polling**.
- PowerPoint opens with the TurningPoint toolbar.
- Open a new or existing **PowerPoint presentation**.
- Click **New** from the TurningPoint Cloud toolbar and select **Multiple Choice**.



- Type the question and up to **10 possible answer choices**



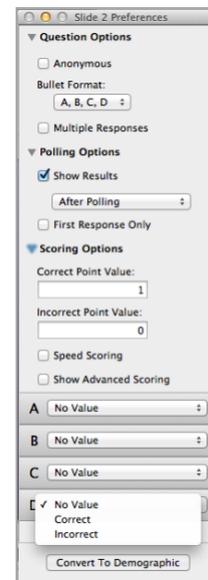
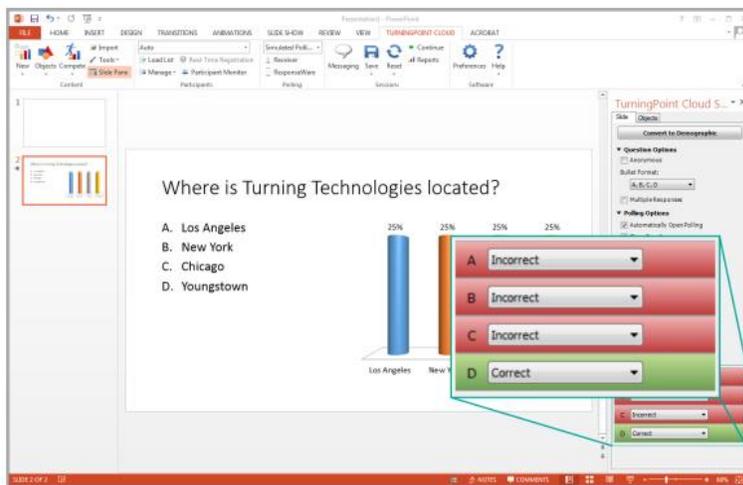
- Click the **Refresh** icon. The Refresh icon must be clicked anytime an edit is made to a slide.



Setting Correct Answers and Adding Objects (Optional)

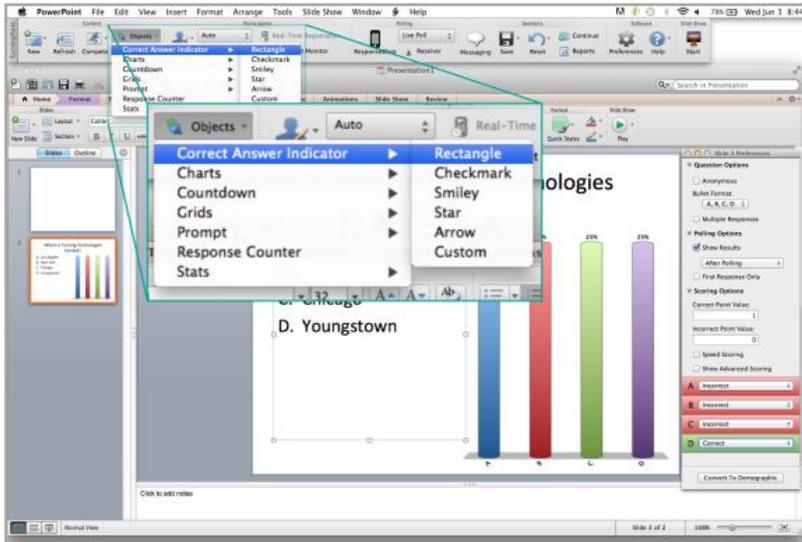
Setting a correct answer and adding a Correct Answer Indicator allows you to give participants a visual confirmation of the correct answer after polling has closed.

- In the Slide Preferences Pane, click to expand **Scoring Options**
- Select the correct answer from the drop-down menu.



Note: When editing a slide, or a slide's preferences, verify that the Slide Preferences Pane reflects the appropriate slide number. If it does not, verify that the appropriate slide is selected and click once on the Slide Preferences Pane.

- Click the **Objects** icon from the TurningPoint Cloud toolbar.
- Mouse over **Correct Answer Indicator** and select the indicator of your choice.



Saving the Presentation

- Click File, mouse over **Save As** and save your PowerPoint presentation to the location you typically save your files.
 - We strongly recommend saving files in the content folder of the TP USB drive.
- Exit PowerPoint.
- The TurningPoint Cloud Dashboard opens.