Creating a question bank in Canvas

Before making a quiz it’s a good idea to first put the questions you want to use into a question bank. Click Quizzes on your navigation bar, and then click the three-dot "snowman" menu to access the Manage Question Banks option.

Click +Add Question Bank to create a bank of questions, and then give that bank a title. You can create multiple question banks, and move questions around between them also.

After the bank is created, click its name to begin creating questions inside it.

Click +Add Question to bring up the question editor.

Enter a title for the question (or just leave it as "Question") and select a question type.
Type the question into the text editor box, and use the formatting tools available to edit and style the text as well as insert content such as images, links, etc.

Enter the available answer choices, and click the green arrow next to the correct choice if using this type of question (i.e. True/False, Multiple Choice, etc.)

Click Update Question, and the question now appears in the Question Bank. Add as many additional questions as you want, and click the "Show Question Details" box to show available answer choices and other details.