

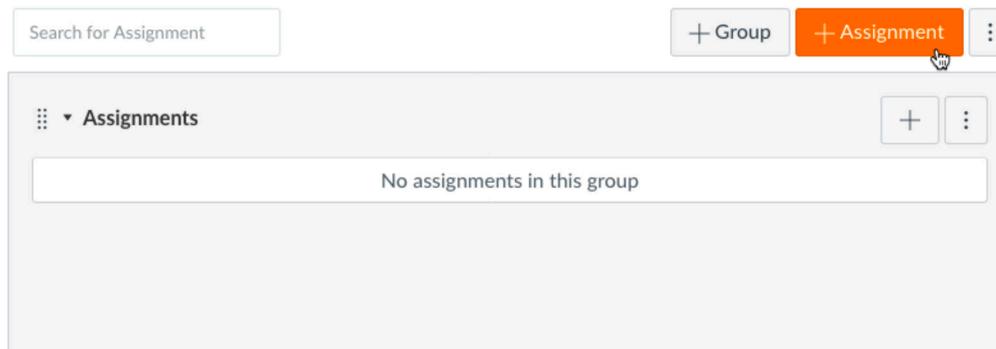


Creating assignments in Canvas

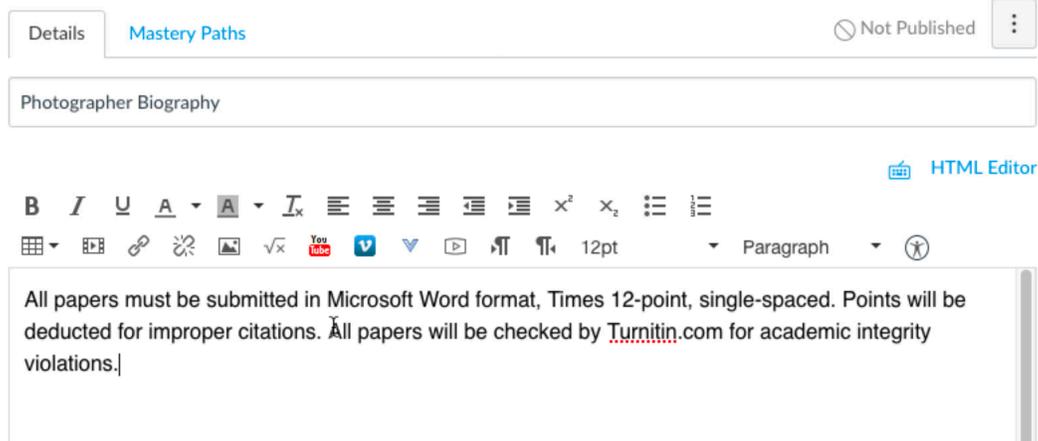
Assignments are anything that counts towards points in your Canvas gradebook. To create one, start by clicking Assignments in your course navigation menu. If it appears light gray, it means you do not have any assignments created or you have hidden the Assignments link from your students.



Click the +Assignment button to create an Assignment.



Enter a title for the assignment, as well as any instructions in the text entry box.





Specify the number of points the assignment is worth, and put it into an assignments group as well. If you have no groups created, all assignments will default to the "Assignments" group.

Points

Assignment Group

Specify a Submission Type. No Submission is for graded work that does not require anything to be turned in, such as an in-class presentation. Online means students will upload a document to Canvas. On Paper means that students will turn in a paper. External Tool is for assignments that require outside tools such as the McGraw-Hill widget or an Arc video.

A dropdown menu with four options: "No Submission", "Online" (selected with a blue bar and a checkmark), "On Paper", and "External Tool". A mouse cursor is pointing at the "Online" option.

If you select the Online option, you can specify additional parameters such as requiring text to be entered into Canvas, linking to a website, uploading a media recording, or uploading a file.

Online Entry Options

- Text Entry
- Website URL
- Media Recordings
- File Uploads
 - Restrict Upload File Types
 -
 - Enter a list of accepted extensions, for example: doc,xls,txt

Click the Save and Publish button when finished.