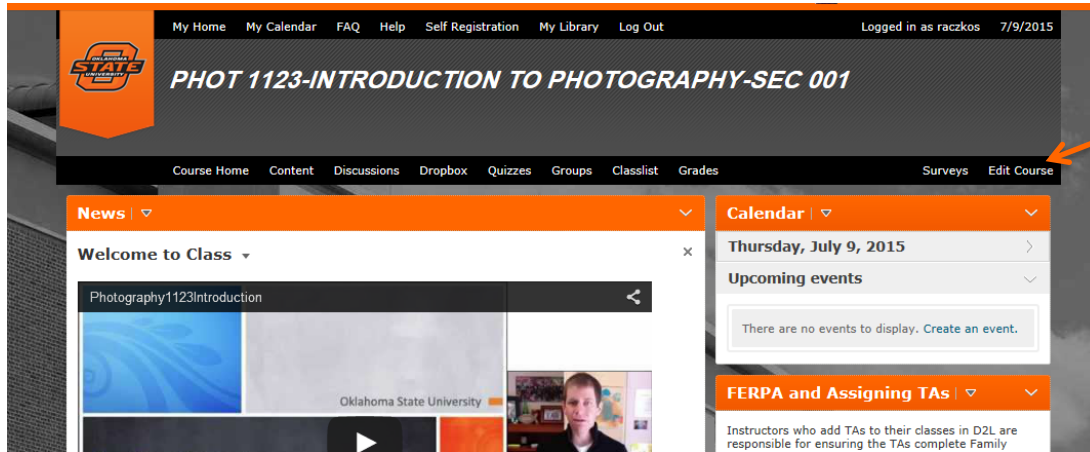




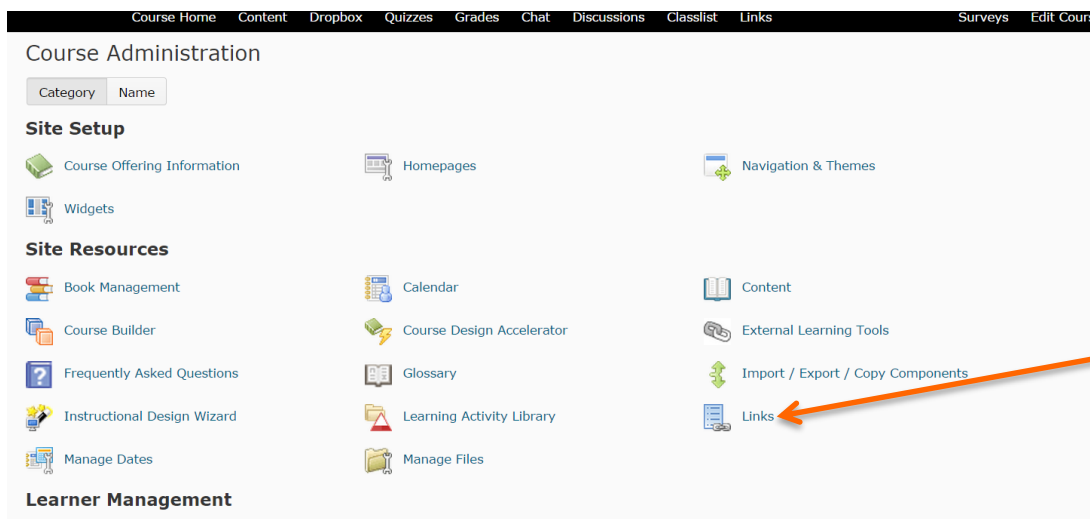
Using the Links Tool (Part 1) in D2L

1. In D2L, select the course you intend to edit.
2. Select **Edit Course** on the Navigation bar.



Select Edit Course

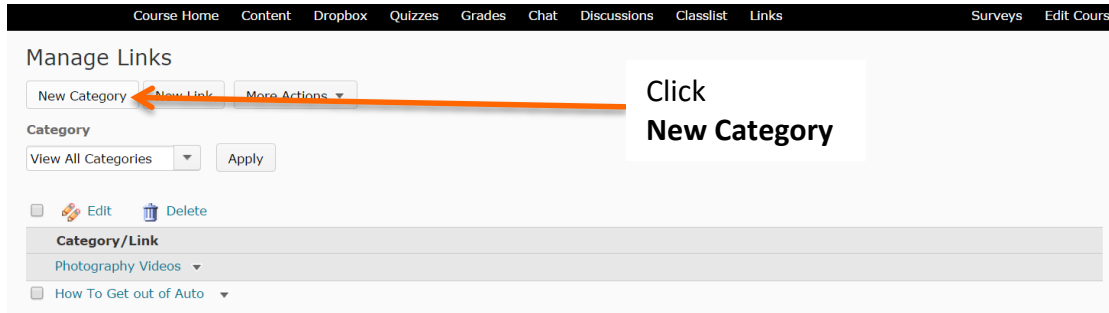
3. Under Site Resources, select **Links**.



Select Links

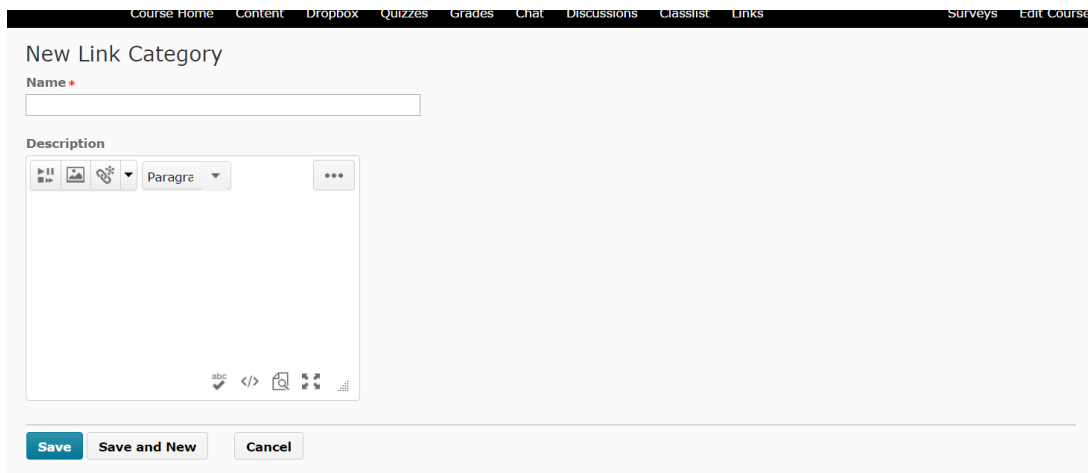


4. Organize your Links into Categories. Click **New Category**.

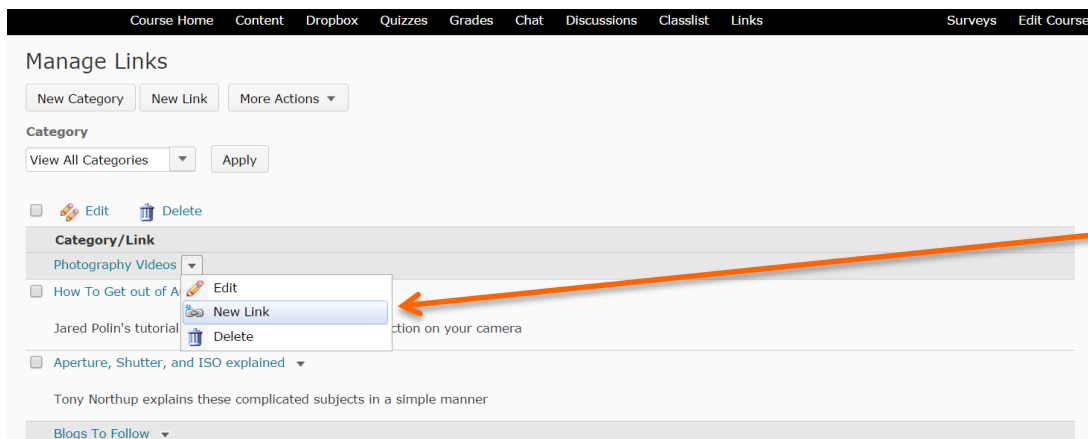


After selecting all sections, click **Enroll**

5. Add a Name and Description. Click **Save**.



6. Click triangle next to a Category to add links.



Click the triangle next to a Category to add links



7. Add a **Title**, **URL** and **Description** for your New Link. Click **Save and New** to continue adding links to the Category.

Course Home Content Dropbox Quizzes Grades Chat Discussions Classlist Links Surveys Edit Course

New Link

Category *
Photography Videos [New Category]

Title *

URL *
 [Preview]

Window
 Open in New Window

Description
[Rich Text Editor: Paragraph, Bold, Italic, Underline, Link, Unlink, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo, Source, Preview, Help]

8. Click **Save** to return to Link Management screen.

Course Home Content Dropbox Quizzes Grades Chat Discussions Classlist Links Surveys Edit Course

Manage Links

New Category New Link More Actions

Category
View All Categories Apply

Edit Delete

Category/Link
Photography Videos
How To Get out of Auto
Jared Polin's tutorial of how to stop using the Auto function on your camera
Aperture, Shutter, and ISO explained
Tony Northup explains these complicated subjects in a simple manner
Bliss To Follow

You should now understand how the Links tool can benefit you and your students, and how to create Categories, and how to put links into various Categories.

For further support, email facultyd2l@okstate.edu or call (405) 744-1000.