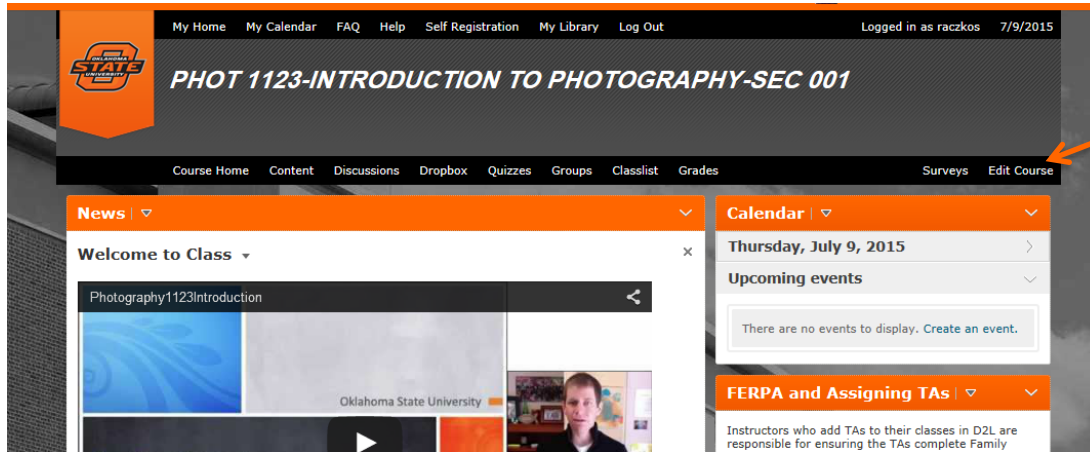




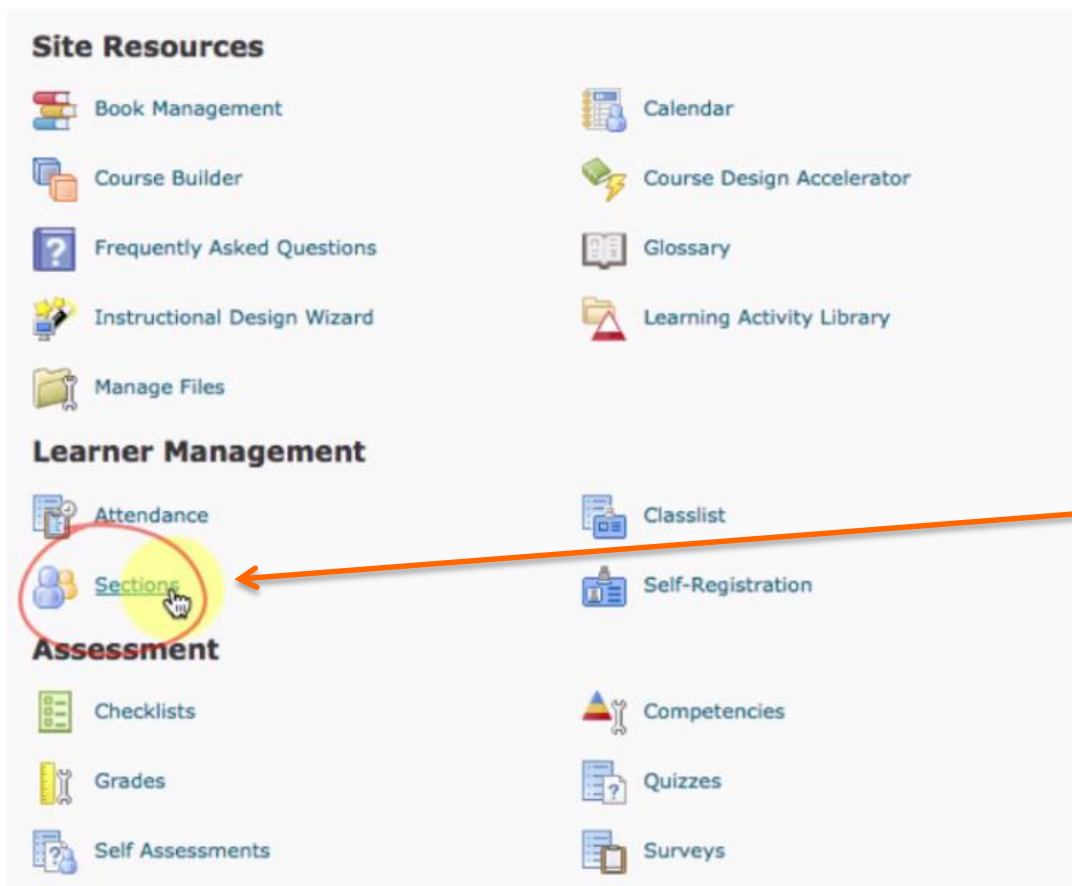
## Enrolling a TA in Multiple Sections of a Course in D2L

1. In D2L, select the course you intend to edit.
2. Select **Edit Course** on the Navigation bar.



Select  
Edit  
Course

3. Under Learner Management, select **Sections**.



Select  
Sections



4. Select all sections, then click **Enroll**.

Check the box to select all sections

After selecting all sections, click **Enroll**

5. Classlist and all section are now visible. Locate you TA in the Classlist, then click checkboxes for all sections to which the TA should have access. Click **Save**. Note: Sections that were combined in SIS show up as a single section on this screen in Desire2Learn.



- You may still need to manually enroll your TA, even if you only see one combined section on his screen. Select the one course, and then click **enroll**.

The screenshot shows a 'Manage Sections' interface. At the top, there are buttons for 'Add Section', 'Enroll Users', and 'View Sections'. Below this is a 'Sections' heading and a link to 'Edit Overall Section Properties'. A row of action icons includes 'Email', 'Enroll', and 'Delete'. The main content is a table with two columns: 'Sections' and 'Users'. The first row is selected and has a yellow highlight over the 'Enroll' icon. The table data is as follows:

Sections	Users
<input checked="" type="checkbox"/> ECEN 4413-AUTOMATIC CONTROL SYSTEMS-SEC TH 001	5
<input type="checkbox"/> ECEN 4413-AUTOMATIC CONTROL SYSTEMS-SEC TH 01G	10
<input type="checkbox"/> MAE 4053-AUTOMATIC CONTROL SYSTEMS-SEC TH 001	20

Below the table, there are again 'Email', 'Enroll', and 'Delete' action icons.

You should now know how to give your TAs access to all sections of a course that was combined either in SIS by the instructor, or by ITLE.

For further support, email [facultyd2l@okstate.edu](mailto:facultyd2l@okstate.edu) or call (405) 744-1000.