OKLAHOMA STATE UNIVERSITY · Institute for Teaching & Learning Excellence
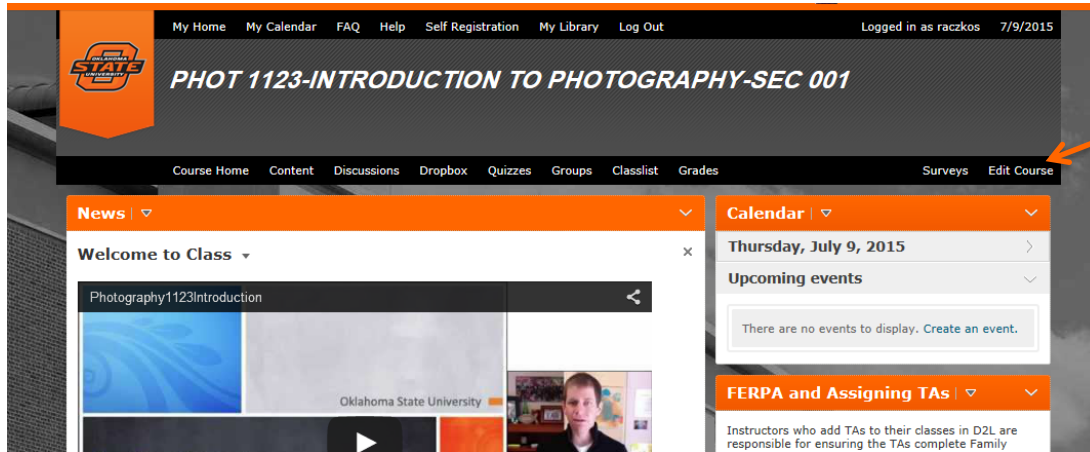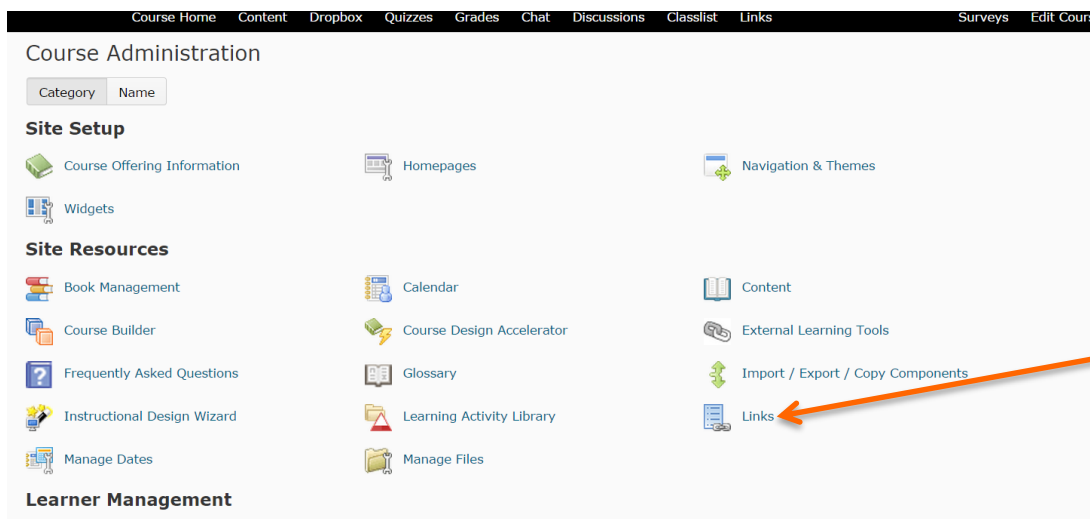
# Using the Links Tool (Part 1) in D2L

1. In D2L, select the course you intend to edit.

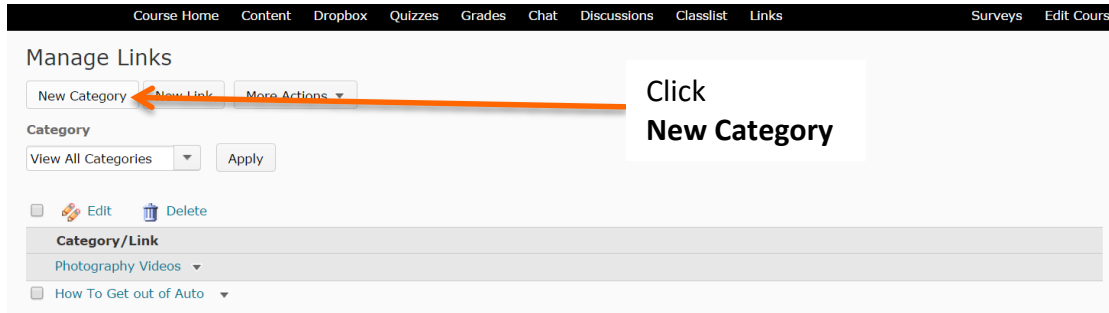2. Select **Edit Course** on the Navigation bar.



Select **Edit Course**

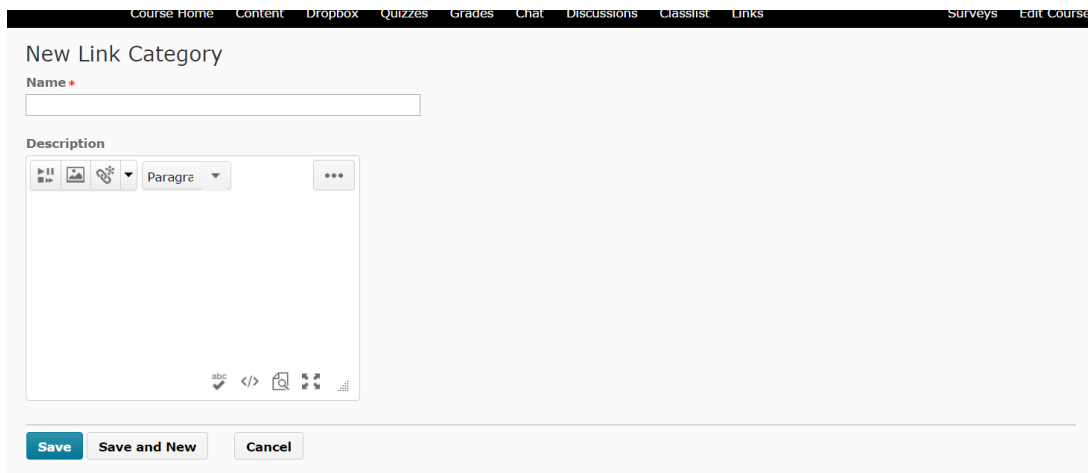3. Under Site Resources, select **Links**.



Select **Links**

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4. Organize your Links into Categories. Click **New Category.**
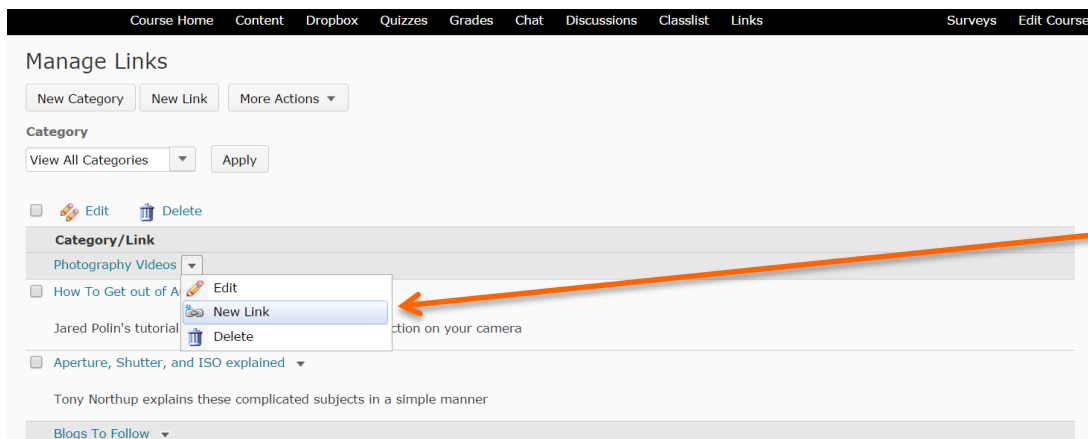


Click
**New Category**

After selecting all sections, click **Enroll**

5. Add a **Name** and **Description**. Click **Save**.



6. Click triangle next to a Category to add links.



Click the triangle next to a Category to add links

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7.  Add a **Title**, **URL** and **Description** for your New Link. Click **Save and New** to continue adding links to the Category.



8.  Click **Save** to return to Link Management screen.



You should now understand how the Links tool can benefit you and your students, and how to create Categories, and how to put links into various Categories.

For further support, email facultyd2l@okstate.edu or call (405) 744-1000.